

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis. Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Wednesday, July 14th, 2021 @ 13:30 via Zoom Meeting and in person at 3030 Curry Ln, Green Bay WI.

PRESENT: Sam Martin (Brown County Emergency Management(EM)), Bob Mayer (Red Cross), Joe Williams (Civil Air Patrol (CAP)), Rob Bermke (Georgia Pacific), Stephanie Smith (Brown County Public Health (BCPH)), Adam Butry (NEW Water), Mike Schoen (Nouryon), David Lucier (Green Bay Metro Fire Department (GBMFD))

The July 14th, 2021 LEPC meeting was held virtually via Zoom Meeting and in person at the Brown County Public Safety Training Room.

1. Meeting call to order and introductions
 - a. The meeting was called to order by Lehner at 1333
2. Approval of Agenda
 - a. Motion to approve by Bermke, 2nd by Williams, approved
3. Approval of Minutes from January 2020 meeting
 - a. Motion to approve by Schoen, 2nd by Mayer, approved
4. Plan Review
 - a. Reviewed Tier II plan for Fox River Fiber Company LLC.
5. Annual Bylaws Review and Approval
 - a. No updates or changes submitted.
 - b. Motion to approve bylaws by Smith, 2nd by Mayer, approved.
6. Annual Board Member Nomination and Election
 - a. Martin stated that the positions for Group 3 (Media), Group 4 (Community Groups), and Group 5, Representative #2 (SARA Facilities) are open for nomination and election this year in accordance with our plan to hold elections for only half of the board members each year. Send nominations to Martin. Elections will be held during November meeting.
 - b. Schoen stated that he is willing to take on the Group 5 position if needed.
 - c. Mayer stated that he is willing to either continue in the Group4 role or let someone else assume that position if desired.
7. Members at Large Discussion
 - a. Schoen- Discussed Nouryon's recent acquisition of a facility in Howard with plans to expand the operations and hazardous materials at that site. He has been coordinating closely with Howard Fire Department members to ensure they are familiar with the facility.
 - b. Bermke- Nothing to add.
 - c. Lucier- Nothing to add
 - d. Williams- Asked if there was any water problems (supply, runoff) from the

recent large fire in Ledgeview. Lucier stated he did not know about runoff but that several water supply points had been established to reduce the impact on any single water source.

- e. Bermke- Nothing to add.
- 8. LEPC Roundtable
 - a. Mayer- Red Cross is resuming in-person responses to emergencies and public outreach events.
 - b. Martin- Reviewed 14 spill reports received since the last meeting;
Discussed the upcoming hazmat tabletop exercise (TTX) with NEW Water, GBMFD, GB Police, and Aurora Baycare Medical Center;
Martin will be accompanying the EPCRA Planner (Al Saadi) on a plan review visit to NEW Water on Thursday.
 - c. Smith- BC Public Health is available to help with COVID-19 vaccinations at facilities that want to get their staff members vaccinated.
 - d. Butry- Installing new filtration system at the De Pere plant;
They are working with a local company to reduce specific chemicals from the wastewater stream.
- 9. Public Comment- None
- 10. Other Matters Authorized by Law- None
- 11. Adjournment
 - a. Motion to adjourn at 1405 by Mayer, 2nd by Schoen. Approved.

The next scheduled LEPC meeting is scheduled for Wednesday, November 10th, 2021 at 1330 hours. This meeting will be held virtually via Zoom and in person at the EOC.

Respectfully submitted,

BCEM